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**Master of Arts in Public Policy Program**

**Application Checklist**

Chiang Mai University School of Public Policy

Name/ Last Name:

Gender:

Nationality:

Date of birth:

*\*\*\* Please assemble all required application documents in the following order into* ***one PDF file****, and email to* [*spp@cmu.ac.th*](mailto:spp@cmu.ac.th)*, also upload your application from to CMU Admission portal at website:* [*Application for Graduate study, Chiang Mai University (cmu.ac.th)*](https://admission.reg.cmu.ac.th/gpas/index.php)*. The PDF file should be named as such:  
"CMU-SPP\_MA-Name Last name"…*

|  |
| --- |
| Application checklist (this sheet) |
| Letter of Intent/ Motivation letter stating the type of policy interest.  (It should be around 500 - 1,000 words in length, covering your skills, experiences relevant to field of public policy, your ambitions, motivations, and interest in the public policy program.) |
| CMU-SPP Master Program Application Form |
| Curriculum vitae |
| Academic certificates  Bachelor’s degree and transcript  Final grade(s): |
| One copy of English proficiency certification i.e. TOEFL, IELTS, TEGS |
| Recommendation letters from two referees |
| One Photocopy of Thai National ID or Passport |
| Test results such as GRE, GMAT, list of publications (optional) |

**Application form for Master of Arts in Public Policy degree program**

(For Academic Year\_\_\_\_\_)

**List of required application documents**

* Letter of Intent/ Motivation letter stating the type of policy interest.
  + It should be around 500 - 1,000 words in length, covering your skills, experiences relevant to field of public policy, your ambitions, motivations and interest in the public policy program.
* CMU-SPP Master Program Application Form
* Curriculum vitae
* Academic certificates with transcripts from undergraduate level
* Certified proficiency in English, awarded within the last 2 years: choices are between TOEFL (523 points paper-based; 193 computer-based; 69 iBT) or IELTS (score 5.5) and CMU-eTEGS (score 65).
  + *This is not necessary for native English speakers or students who have had English as language of instruction at the university they previously studied at (certified by the university).*
* Two letters of recommendation from people who are familiar with your academic background and/ or professional experience. These letters have to be sent to us at [spp@cmu.ac.th](mailto:spp@cmu.ac.th) separately by your referees.
* One photocopy of Thai National ID or Passport
* Test results such as GRE, GMAT, list of publications (optional)

**PERSONAL DETAILS**

First/Given Name:

Middle Name (if any):

Last/Family Name:

Date of Birth (dd/mm/yyyy):

Country of Birth:

Citizenship:

Country of Permanent Residence:

**EMERGENCY CONTACT**

First/Given Name:

Last/Family Name:

Phone:

Email address:

**CONTACT DETAILS**

*Please provide the address of your permanent residence. If your correspondence/ mailing address is different from the permanent address during the period of the admissions process, please provide your correspondence address as well.*

Address Line 1:

Address Line 2:

County/State/Province:

Postcode:

Country:

Phone 1:

Phone 2:

Email address:

Do you want to add a correspondence address?

Please provide details:

**ACADEMIC QUALIFICATION**

*Please provide details and attach the degree certificate/diploma as well as transcript of the relevant previous degree(s) you obtained, starting with the most recent one.*

**Qualifications 1**

Institution / School / College:

City / Country:

Select Qualification:  Bachelor’s  Master’s  Doctoral

Subject:

Thesis Title (if applicable):

Start Date:

(Expected) Graduation Date:

Official Duration (Years):

**Qualifications 2**

Institution / School / College:      City / Country:

Select Qualification:  Bachelor’s  Master’s  Doctoral

Subject:

Thesis Title (if applicable):

Start Date:

Graduation Date:

Official Duration (Years):

**Qualifications 3**

Institution / School / College:      City / Country:

Select Qualification:  Vocational Education  Other type of certificate

If Other, Please specify:

Subject:

Start Date:

End Date:

Graduation/ Completion Date:

Official Duration (Years):

**English Language Qualifications**

Is English your first language?

Have you earned a Bachelor’s or Master’s degree taught exclusively in English?

Do you hold an English language qualification?

English Qualification:

TOEFL (internet-based)

TOEFL (computer-based)

TOEFL (paper-based)

IELTS

TEGS

Other

\*Other, please provide details:

Score:

Date completed:

**GMAT Details** (if applicable)

Date Completed:

Verbal

Quantitative

Total score

Analytical Writing

Integrated Reasoning

**GRE Details** (if applicable)

Date Completed:

Analytical Writing

Verbal

Quantitative

**PROFESSIONAL EXPERIENCE**

*Please attach a copy of your CV/resume*

**Experience: 1***In this section you may list employments, internships, volunteer positions relevant to your application.*

Employer/ Organization Name:      Location of work is based in:      Job Title:      Job Description:

Start Date:      End Date (if applicable):

**Experience: 2**Employer/ Organization Name:      Location of work is based in:      Job Title:      Job Description:

Start Date:      End Date:

**Experience: 3** Employer/ Organization Name:      Location of work is based in:      Job Title:      Job Description:

Start Date:      End Date:

**REFEREES***Please provide details of your references.***Referee 1**Title:      First/Given Name:      Last/Family Name:      Position:      Institution / Company:

Email address:

Country:

Telephone number:

**Referee 2** Title:      First/Given Name:      Last/Family Name:      Position:      Institution / Company:

Email Address:

Country:

Telephone number:

**SOURCE OF FUNDING**Individual Funding Resources:       %Do you consider to apply for funding other than the CMU Financial Aid?

Please provide details:      **SUBMISSION**How did you hear about Chiang Mai University School of Public Policy?

     What do you find most attractive about SPP Program or Chiang Mai University?